

Request for Certified Copies - Township of Ocean, Monmouth County

To obtain a certified copy of your **Birth, Death, Marriage, Civil Union or Domestic Partnership** it had to occur in the Township of Ocean, Monmouth County, New Jersey.

All requests must be accompanied by a copy of the following:

- 1) form(s) of identification, 2) a check or money order, and 3) must include a self-addressed stamped envelope.**
 If your request is not completed fully, it will be returned to you as denied.

Mail form to:	Township of Ocean Municipal Clerk's Office 399 Monmouth Road Oakhurst, NJ 07755	Phone # 732 - 531-5000 ext. 323, 322, or 321
Identification required:	Copy of Photo ID showing the address to which record is being sent. Note: If you do not have a photo ID showing the address to which the record will be sent, you may submit a photo ID without the address (green card, work ID, school ID) <u>AND</u> one other form of ID showing the shipping address. OR 2 alternate forms of ID showing requestor's name and shipping address - (such as an insurance card, voter registration card, utility bill, lease, bank statement, or deed)	
Fee:	Cash, Check or Money Order \$10.00 per certified copy Make Check Payable To: TOWNSHIP OF OCEAN	

Requestor's Full Name: (Print)	(Signature)
Address:	Telephone:
Date of Request:	Number of Certified Record:
Requestor's Relationship to Record on file: (required)	
Self Parent Spouse Partner Child Sibling Funeral Director Legal Guardian Legal Representative Other:	

CERTIFIED COPY OF MARRIAGE or CIVIL UNION CERTIFICATE
Full Name of Applicant (exact)
Full Name of Applicant (exact)
Date of Marriage or Civil Union (exact)
CERTIFIED COPY OF BIRTH or DEATH CERTIFICATE
Full Name as it appears on Record (exact)
Date of Birth or Death (exact)
Mother's Maiden Name
Father's Name
CERTIFIED COPY OF DOMESTIC PARTNERSHIP
Full Name of Partner (exact)
Full Name of Partner (exact)
Date of Record on File (exact)

FOR MUNICIPAL USE ONLY

Payment Type:	Amount Issued:	Amount Paid:	ID Viewed:	Processed by:
Cash	_____	\$ _____	_____	_____
Check	_____	_____	_____	_____